

November 2023

Dear Parents/Guardians:

We are preparing for Parent/Teacher Conferences, which are scheduled for November 17 (Friday afternoon), November 20 (Monday evening), and November 21 (Tuesday afternoon). **All conferences will be held in person this year.** Parent/Teacher conferences provide an excellent opportunity to get personalized feedback regarding your child(ren)'s progress. Please see the back of this sheet for details on the dates and times of the conferences.

We will continue to utilize SignUpGenius.com for convenient conference scheduling. Sign-up is easy and **no downloads** or accounts are required. Please be aware that the ads on the page are not endorsed by us, so be sure to **only click on links specific to scheduling your conference**. The attachment to this letter provides step-by-step instructions. Please contact the school if you do not have Internet access or require any assistance.

You will be able to select a 10-minute time slot with the requested teacher as follows:

- For teachers whose last name begins with A - G, use <https://www.signupgenius.com/go/508044DADA92DABFE3-45963306-2324>
- For teachers whose last name begins with K - W, use <https://www.signupgenius.com/go/508044DADA92DABFE3-45972904-2324>

The links are also available on the school website (www.farmingdaleschool.com) in the center blue panel starting on November 13. Please submit your response by Wednesday, November 15. We encourage you to sign up as early as possible to secure the time that is most convenient for you.

Please note that we have created co-teacher slots for certain grades and subjects to allow a conference with multiple teachers at the same time. Slots are also available for individual teachers if a co-teacher slot is not necessary.

If you have a problem scheduling your conference(s), please call the main office at 732-938-9611 and our staff will be happy to assist you. As in the past, if you are unavailable on any of the conference days, you may reach out to your child's teacher to request a conference via telephone or Google Meet for a different day.

Thank you for your continued support and cooperation.

Dr. Conroy and the Teachers of Farmingdale Public School

2023-2024 PARENT/TEACHER CONFERENCE SCHEDULE

<u>November 17 (Friday)</u>	<u>November 20 (Monday)</u>	<u>November 21 (Tuesday)</u>
1:30 - 1:40 PM	6:00 - 6:10 PM	1:30 - 1:40 PM
1:40 - 1:50 PM	6:10 - 6:20 PM	1:40 - 1:50 PM
1:50 - 2:00 PM	6:20 - 6:30 PM	1:50 - 2:00 PM
2:00 - 2:10 PM	6:30 - 6:40 PM	2:00 - 2:10 PM
2:10 - 2:20 PM	6:40 - 6:50 PM	2:10 - 2:20 PM
2:20 - 2:30 PM	6:50 - 7:00 PM	2:20 - 2:30 PM
2:30 - 2:40 PM	7:00 - 7:10 PM	2:30 - 2:40 PM
2:40 - 2:50 PM	7:10 - 7:20 PM	2:40 - 2:50 PM
2:50 - 3:00 PM	7:20 - 7:30 PM	2:50 - 3:00 PM
3:00 - 3:10 PM	7:30 - 7:40 PM	3:00 - 3:10 PM
3:10 - 3:20 PM	7:40 - 7:50 PM	3:10 - 3:20 PM
	7:50 - 8:00 PM	