



November 2022

Dear Parents/Guardians:

As the end of our first marking period approaches, we are preparing for Parent/Teacher Conferences, which are scheduled for November 18 (Friday afternoon), November 21 (Monday evening), and November 22 (Tuesday afternoon). **All conferences will be held in person this year.** Parent/Teacher conferences provide an excellent opportunity to get personalized feedback regarding your child(ren)'s progress. Please see the back of this sheet for details on the dates and times of the conferences.

We will continue to utilize SignUpGenius.com for convenient conference scheduling. Sign-up is easy and **no downloads** or accounts are required. Please be aware that the ads on the page are not endorsed by us, so be sure to **only click on links specific to scheduling your conference**. The attachment to this letter provides step-by-step instructions. Please contact the school if you do not have Internet access or require any assistance.

You will be able to select a 15-minute time slot with the requested teacher as follows:

- For teachers whose last name begins with A - K, use <https://www.signupgenius.com/go/508044DADA92DABFE3-2223>
- For teachers whose last name begins with P - Z, use <https://www.signupgenius.com/go/508044DADA92DABFE3-22231>

**The links are also available on the school website ([www.farmingdaleschool.com](http://www.farmingdaleschool.com)) under Helpful Links, or you may type them directly in your browser starting on November 9. Please submit your response by Tuesday, November 15.** We encourage you to sign up as early as possible to secure the time that is most convenient for you.

Please note that if your child works with a resource teacher, we have created co-teacher slots where the core teacher and resource teacher will be both present to allow for meeting with them during the same conference. Slots are also available for individual teachers if a co-teacher slot is not necessary.

If you have a problem scheduling your conference(s), please call the main office at 732-938-9611 and our staff will be happy to assist you. As in the past, if you are unavailable on any of the conference days, you may reach out to your child's teacher to request a conference via telephone or Zoom for a different day.

Thank you for your continued support and cooperation.

Dr. Conroy and the Teachers of Farmingdale Public School

## **2022-2023 PARENT/TEACHER CONFERENCE SCHEDULE**

<b><u>November 18 (Friday)</u></b>	<b><u>November 21 (Monday)</u></b>	<b><u>November 22 (Tuesday)</u></b>
1:15 - 1:30 PM	6:00 - 6:15 PM	1:15 - 1:30 PM
1:30 - 1:45 PM	6:15 - 6:30 PM	1:30 - 1:45 PM
1:45 - 2:00 PM	6:30 - 6:45 PM	1:45 - 2:00 PM
2:00 - 2:15 PM	6:45 - 7:00 PM	2:00 - 2:15 PM
2:15 - 2:30 PM	7:00 - 7:15 PM	2:15 - 2:30 PM
2:30 - 2:45 PM	7:15 - 7:30 PM	2:30 - 2:45 PM
2:45 - 3:00 PM	7:30 - 7:45 PM	2:45 - 3:00 PM
3:00 - 3:15 PM	7:45 - 8:00 PM	3:00 - 3:15 PM