

**FARMINGDALE BOARD OF EDUCATION
PARTIAL REORGANIZATION MINUTES
REGULAR MEETING MINUTES
JANUARY 9, 2013
7:30 p.m.**

- I. Meeting called to order by the SBA/BS, Mrs. Minutolo at 7:30 p.m.**
- II. Announcement of Open Public Meetings Law (NJASA 10:4-6)**
was enacted to insure the right of the public to have advance notice of and to attend meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this law, Public Notice of this meeting was provided to the Asbury Park Press on April 27, 2012.
- III Roll Call: Mr. Byrtus –Present, Mr. Shaffer – Present, Mrs. Wright – Present, Mrs. Rhein – Present, Mr. Maser – Present. Also present: Mrs. Crowl-Superintendent, Mrs. Minutolo-SBA/BS**
- IV Pledge of Allegiance**
- V Oath of New Board Members - Mrs. Minutolo**

I hereby certify that at the Annual School District Election Meeting held on Tuesday, November 6, 2012, the voters of the Borough of Farmingdale did elect Mr. Beau Byrtus and Mr. William Shaffer as members of the Farmingdale Board of Education for a full term of three years.

Mr. Byrtus and Mr. Shaffer will now step forward for Mrs. Minutolo to administer the oath of office.

Mr. Byrtus and Mr. Shaffer were each sworn in for a 3 year term.

The Board and Administration congratulated Mr. Byrtus and Mr. Shaffer.

2012-2013 Farmingdale Board of Education

Board Members	Term Expires
Mr. Beau Byrtus	2015
Mr. William Shaffer	2015
Mrs. Elizabeth Rhein	2014
Mrs. Bonnie Wright	2013
Mr. Gary Maser	2013

VI Election of Officers:

a. Election of President of the Board of Education

The SBA/BS will preside over the meeting for the purpose of conducting an election for the **OFFICE OF BOARD PRESIDENT.**

Nominating Motions

Mr. Byrtus, nominated by Mrs. Wright and seconded by Mr. Maser. The Board Secretary will ask for consent of the nominees:

"Do you Mr. Byrtus consent to having your name placed in nomination for the office of Board President?"

Mr. Byrtus replied "Yes".

Closing of Nomination

Hearing no other nominations, the SBA/BS will request that the nominations be closed.

Motion by: Mrs. Wright

Second: Mrs. Rhein

RESOLVED, that Mr. Byrtus having been properly nominated, be elected as President of the Farmingdale School District Board of Education.

Roll Call: Mr. Byrtus - Y
Mrs. Wright -Y
Mrs. Rhein -Y

Mr. Maser -Y
Mr. Shaffer-Y

The meeting is now turned over to the President, Mr. Byrtus.

Election of Vice President of the Board of Education (Board President presides)

Nominating Motions

Mrs. Wright, nominated by Mrs. Rhein and seconded by Mr. Maser.

The President will ask for consent of the nominees:

"Do you Mrs. Wright consent to having your name placed in nomination for the office of Board Vice President?"

Mrs. Wright replied "Yes".

Hearing no other nominations, the Board President will request that the nominations be closed.

Motion by: Mr. Shaffer

Second: Mrs. Rhein

RESOLVED, that Mrs. Wright having been properly nominated, be elected as Vice-President of the Farmingdale School District Board of Education.

Roll Call: Mr. Byrtus -Y Mr. Shaffer -Y Mrs. Wright -Y
Mr. Maser-Y Mrs. Rhein -Y

VII Audience Participation:

NONE

VIII Board Action for Reorganization:

Motion by: Mrs. Wright

Second by: Mrs. Rhein

RESOLVED, that the Board of Education approve resolutions 1-9-13-1 thru 1-9-13-3.

Roll Call: Mrs. Rhein -Y Mr. Shaffer -Y
Mr. Byrtus -Y Mr. Maser -Y
Mrs. Wright -Y

1-9-13-1 **RESOLVED**, that the Board of Education make the combined statement of results of the 2012 school election a part of the reorganization meeting minutes (see attached R1).

Two Board Members Mr. Byrtus and Mr. Shaffer – 3yr terms.
Technology Question (Public Question) was approved.

1-9-13-2 **RESOLVED**, that the Board of Education approve the following board committees:
Finance: Chairperson: Mrs. Wright, Mr. Shaffer
Buildings and Grounds: Chairperson: Mr. Shaffer, Mrs. Rhein
Personnel: Chairperson: Mr. Byrtus, Mrs. Wright
Curriculum and Policy: Chairperson: Mrs. Rhein, Mr. Maser
Technology/Communications: Chairperson: Mr. Maser, Mr. Byrtus

Code of Ethics –was read by each board member.

1-9-13-3 **RESOLVED**, that the New Jersey School Boards Association “Code of Ethics” shall be considered the official Code of Ethics of the Farmingdale Board of Education:

Code of Ethics

- a. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public school which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
- c. I will confine my Board action to policy-making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the school, but together with my fellow Board members, to see that they are well run.
- e. I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action which may compromise the Board.
- f. I will refuse to surrender my independent judgment to special interest or partisan, political groups or to use the school for personal gain or for the gain of friends.
- g. I will hold confidential all matters pertaining to the school which, if disclosed, would needlessly injure individuals or the school. But in all other matters, I will provide accurate information and, in concert with my fellow Board members, interpret to the staff

- the aspirations of the community for its school.
- h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
 - i. I will support and protect school personnel in proper performance of their duties.
 - j. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

ROLL CALL: Mr. Byrtus-Y Mr. Shaffer-Y
 Mrs. Wright -Y Mr. Maser-Y
 Mrs. Rhein-Y

IX. Committee Reports:

1. Superintendent -

-Superintendent report – see attached

2. Buildings and Grounds –

-No report

3. Policy and Curriculum

-Field trips and Chaperones was discussed.

4. Personnel

-resignation – Mr. Haley

5. Technology and Communications

-Update on Technology - meeting date with subcommittee – Mr. Byrtus and Mr. Maser will e-mail Mrs. Crowl three dates to meet with the technology committee.

6. Finance

-Need to set up a meeting mid-February

7. New Business

-Camp Bernie Trip – January 30th – February 1st 2013

-SBA set-up five web-based trainings for the following board members:

-Mrs. Wright – Governance III

- Mrs. Rhein - Governance II
- Mr. Maser - Governance I (new board member Orientation) – new web based.
- Mr. Byrtus – Governance IV
- Mr. Shaffer – Governance IV

Board members will be notified via e-mail from NJSBA.

-Mr. Maser stated that Sandy Hook Elementary School cannot accept any more deliveries and the cards were mailed to the school.

-Discussions took place regarding a recreation committee as well as Emergency Management documentations.

-Discussions took place regarding Marlboro S.D. implementing a 90 day program to have police officers at their schools with a cost of \$100,000.00

8. Old Business

-October Fall Festival – No report

-An e-mail was sent to Borough Hall re: revised school calendar – Crossing guards needed on 1/21/13 (MLK Day) and 2/15/13 and 2/18/13 (President Days) – see attached.

-Mrs. Crowl is awaiting information regarding NJASK testing.

X. Minute Approval:

Motion by: Mrs. Rhein

Second by: Mrs. Wright

RESOLVED, that the Board of Education approve the minutes from the December 19, 2012 meeting

Roll Call:	Mrs. Wright-Y	Mr. Maser-Y
	Mr. Byrtus-Y	Mrs. Rhein -Y
	Mr. Shaffer-Y	

XI. Correspondance:

- Letter of Resignation – re: Jeffrey Haley Jr. (see attached).
- Holiday Card to BOE members – (see attached).

XII. Board Action Regular Meeting Agenda Items:

1. **Motion by:** Mrs. Rhein **Second by:** Mrs. Wright

RESOLVED, that the Board of Education approves resolutions
1-9-13-4 – 1-9-13-5

Roll Call: Mrs. Wright -Y Mr. Shaffer -Y
Mrs. Rhein-Y Mr. Byrtus-Y Mr. Maser-Y

1-9-13-4 **RESOLVED**, that the Board of Education approves the resignation of Jeffrey Haley Jr. as teacher's aide effective January 18, 2013.

1-9-13-5 **RESOLVED**, that the Board of Education upon the recommendation of the Superintendent accepts the MOCSSSIF 2012 Safety Grant Award in the amount of \$1,073.09

XIII. Motion for Closed Session: Whereas, the Board of Education must discuss subjects concerning: Negotiations and, Whereas, the aforesaid subject is not an appropriate subject to be discussed in a public meeting; and, Whereas, the aforesaid subject to be discussed is within the exemptions which are permitted to be discussed and acted upon in private session pursuant to P.L. 1975, Chapter 231, it is therefore, **RESOLVED**, that the aforesaid subject shall be discussed in private recess by this Board and administrative staff, and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for non-disclosure no longer exist. Action may be taken at the close of this session.

NONE – setting dates to meet with FTE.

IVX. Motion for Adjournment: Mr. Shaffer **Second:** Mr. Maser
Time: 8:05pm

Roll Call: Mrs. Wright -Y Mr. Maser -Y
Mr. Byrtus-Y Mrs. Rhein -Y
Mr. Shaffer -Y