

# FARMINGDALE BOARD OF EDUCATION

## MEETING MINUTES

September 26, 2012 @7:30pm

### I Meeting Called to Order

II Announcement of Open Public Meetings Law (NJSA 10:4-6) was enacted to insure the right of the public to have advance notice of and to attend meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this law, Public Notice of this meeting was provided to the Asbury Park Press on April 27, 2012.

III **Roll Call** - Mr. Bytrus-present, Mr. Shaffer-present, Mrs. Wright-absent, Mrs. Rhein-present, Also present: Mrs. Crowl-Superintendent, Mrs. Minutolo-SBA/BS, Mr. & Mrs. Maser, Mrs. Schmidt.

### IIIA. Pledge of Allegiance

### IV. Nomination of Vice President:

Mr. Shaffer, nominated by Mrs. Rhein and seconded by Mr. Byrtus, for the office of Board Vice President.

“Do you Mr. Shaffer consent to having your name placed in nomination for the office of Board Vice President?” Yes

If no other nominations, the Board President will request that the nominations be closed.

Moved by: Mrs. Rhein      Seconded by: Mr. Shaffer

**RESOLVED**, that Mr. Shaffer having been properly nominated, be elected as Vice President of the Farmingdale School District Board of Education.

Roll Call:      Mr. Byrtus -Y                      Mr. Shaffer-Y  
                     Mrs. Wright - absent              Mrs. Rhein-Y

\*Until Reorganization meeting in January/2013.

Congratulations to Mr. Shaffer.

## **V Committee Reports:**

### **1. Technology and Communications**

- Phase II of Technology Project – A deadline of November 14, 2012 for the Technology Committee/Board and Teachers to establish a benchmark for technology.
- Technology question was discussed.
- The staff has e-mails and will be issued next week.

### **2. Finance**

- Auditors – On campus work is complete. Continuation of audit prep is ongoing. Auditors to present CAFR in October timeframe.

### **3. New Business**

- Notice of Board Seat Vacancy has been posted and on the website. Letters of interest are to be sent to the SBA/BS.

### **4. Old Business**

- Goals – to be discussed in Executive Session
- School Crossing Guards – waiting for a response from Attorney General
- Annual NJSAB/NJASA/NJASBO workshop October 23-25, 2012 at the Atlantic City Convention Center. Mrs. Crowl is registered to attend.

## **VII Minute Approval:**

Moved by: Mr. Shaffer

Seconded by: Mrs. Rhein

Resolved, that the Board of Education accept the minutes from the September 12, 2012 meeting.

**Roll Call:**     **Mr. Shaffer -Y**             **Mrs. Rhein -Y**  
                      **Mr. Byrtus -Y**                     **Mrs. Wright - absent**

## **VIII Correspondence:**

## **IX Audience Participation:**

During the course of the Board meeting the Farmingdale School District Board of Education offers members of the public an opportunity to address issues regarding the operation of the Farmingdale School District. The Board reminds those individuals who take this opportunity to identify themselves by name and

address and to limit their comments to items listed on the agenda and/or items directly related to the operation of the School district. **Questions raised by members of the public may or may not be responded to by the Board.** All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. **Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board.** Students and employees have specific legal rights afforded to them by the laws of New Jersey. There will be a thirty-minute limit for public participation.

**Motion to open the meeting to the public:** Mrs. Rhein  
**Second:** Mr. Shaffer at 7:43pm

**Roll Call:**     **Mrs. Wright** -absent             **Mr. Shaffer** -Y  
                  **Mr. Byrtus** -Y                       **Mrs. Rhein** -Y

-Mr. Maser, 17 W. Main St introduced himself and might have an interest in the vacant seat on the Board. Both Mr. & Mrs. Maser were interested in the technology advancements made by the Board and Administration.

**Motion to close the meeting to the public:** Mr. Shaffer **Second:** Mrs. Rhein at 7:50pm.

**Roll Call:**     **Mrs. Wright**-absent             **Mr. Shaffer**-Y  
                  **Mr. Byrtus**-Y                       **Mrs. Rhein**-Y

**X. Board Action:**

Motion by: Mrs. Rhein                             Seconded by: Mr. Shaffer

RESOLVED that the Board of Education accept resolution  
9-26-12-1 - 9-26-12-7 (9-26-12-8 approved after Executive Session)

Roll Call: Mr. Byrtus-Y                       Mr. Shaffer-Y  
                  Mrs. Wright-absent                       Mrs. Rhein-Y

9-26-12-1     **RESOLVED**, the Board of Education upon the recommendation of Hulsart & Co. – school auditors approves two signatures for the Payroll Agency Account.

- 9-26-12-2 **RESOLVED**, that the Board of Education upon the recommendation of Hulsart & Co.- school auditors approves the transfer of \$5,000.00 from the Payroll Account to the Payroll Agency Account (SUI).
- 9-26-12-3 **RESOLVED**, that the Board of Education upon the recommendation of the Superintendent approve the bills' list for September, 2012 in the amount of \$215,938.97 see attached.
- 9-26-12-4 **RESOLVED**, that the Board of Education upon the recommendation of the Superintendent accepts the Board Secretary and Treasurer of School Monies' Reports for July 2012 - see attached.
- 9-26-12-5 **RESOLVED**, that pursuant to NJAC 6:30-13C district administration certify as of July 31, 2012 after review of the Secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund had been over-expended in violation of NJAC 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- 9-26-12-6 **RESOLVED**, that the Board of Education upon the recommendation of the Superintendent approves the following substitute for the 2012-2013 school year:
- Jeffery Haley Jr., 386 19<sup>th</sup> Ave, Brick, NJ 08724
  - Susan Murphy, 29 Western Dr., Howell, NJ 07731
- 9-26-12-7 **RESOLVED**, the Board of Education upon the recommendation of the Superintendent approves the following Professional Development Workshops:
- Foundation for Education Admin. – Legal one workshop for:
    - Mrs. Quigley and Mrs. Sneed at \$147.00 each, mileage \$7.27, Date: September 27, 2012, Monroe Township, From: 9am-3pm.
  - Foundation for Education Administration – Student Athletes, School Law, Safety
    - Mr. Lavin, \$147.00, mileage \$7.27, Date: January 23, 2012, Monroe Township, From: 9:00am – 3:00pm.

**XI Motion by:** Mr. Shaffer

**Seconded by:** Mrs. Rhein

**Motion for Closed Session at 7:56pm:** Whereas, the Board of Education must discuss subjects concerning: **CSA (goals)** and, Whereas, the aforesaid subject is not an appropriate subject to be discussed in a public meeting; and, Whereas, the aforesaid subject to be discussed is within the exemptions which are permitted to be discussed and acted upon in private session pursuant to P.L.1975, Chapter 231, it is therefore, RESOLVED, that the aforesaid subject shall be discussed in private recess by this Board and administrative staff, and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for non-disclosure no longer exist. There may be action taken at the close of this session.

Motion to adjourn Closed Session at 8:03pm.

Motion: Mrs. Rhein

Seconded: Mr. Shaffer

**ROLL CALL: Mrs. Wright -absent**  
**Mr. Shaffer -Y**

**Mr. Byrtus -Y**  
**Mrs. Rhein -Y**

**XII. Board Action:**

Motion by: Mrs. Rhein

Seconded by: Mr. Shaffer

RESOLVED that the Board of Education accept resolution  
9-26-12-8

Roll Call: Mr. Byrtus-Y  
Mrs. Wright-absent

Mr. Shaffer-Y  
Mrs. Rhein-Y

9-26-12-8 RESOLVED, that the Board of Education approve the Superintendent's Contract from July 1, 2012 to June 30, 2015 at an annual salary of \$121,056.00. Inclusive is three approved goals both Quantitative and Qualitative have also been approved at a stipend of \$750.00 per goal.

**XIII Motion for Adjournment:** Mr. Shaffer  
**Time:** 8:04pm

**Second:** Mrs. Rhein

**Roll Call: Mrs. Wright-absent**  
**Mr. Shaffer -Y**

**Mr. Byrtus - Y**  
**Mrs. Rhein -Y**