

FARMINGDALE BOARD OF EDUCATION MEETING AGENDA

February 17, 2021 @ 7:30pm

I Meeting Called to Order

II Announcement of Open Public Meetings Law (NJSA 10:4-6) was enacted to ensure the right of the public to have advance notice of and to attend meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this law, Public Notice of this meeting was provided to the Asbury Park Press on December 22, 2020.

III Roll Call : Mr. Sullivan Mrs. Schulz-Nick Mr. Yost Mrs. Verney Mr. Shaffer

IV Pledge of Allegiance

V Introduction of Audit Report - Holman, Frenia, & Alison

Motion to accept the FY2020 Audit Report

Motion: Second:

Roll Call: Mr. Sullivan Mrs. Schulz-Nick Mr. Yost Mrs. Verney Mr. Shaffer

Motion to accept the FY2020 Corrective Action Plan stating the following:

Finding 2020-001: The School District Board of Education must ensure that the Superintendent, Board President, and Business Administrator certify each payroll.

Finding 2020-002 (CAFR Finding 2020-001): The Board Secretary's and Treasurer's reports should be presented monthly to the board and submitted to the executive county superintendent as prescribed.

Finding 2020-003 (CAFR Finding 2020-002): Approved budgetary line account should not be over-expended. The Board Secretary should ensure budgetary records are accurate prior to certifying the budgetary line item status and approving the issuance of purchase orders that would cause over-expenditure in the line item accounts to be charged.

Finding 2020-004 (CAFR Finding 2020-003): Each month, the Treasurer should determine cash balances by performing cash reconciliations for the general operating account, payroll account, and the payroll agency account.

Finding 2020-005: Student Body Activities - That sufficient evidentiary support be maintained for proper audit trail.

The person responsible shall be the School Business Administrator

Motion: Second:

Roll Call: Mr. Sullivan Mrs. Schulz-Nick Mr. Yost Mrs. Verney Mr. Shaffer

VI Committee Reports:

- 1. Superintendent Update: Superintendent Report (see attached)**
- 2. Buildings & Grounds – Chairperson: Mr. Shaffer, Mr. Yost**
- 3. Policy & Curriculum - Chairperson: Mrs. Verney, Mrs. Schulz-Nick**
- 4. Personnel – Chairperson: Mrs. Schulz-Nick, Mr. Shaffer**
- 5. Tech. & Communications: Chairperson: Mr. Yost, Mr. Sullivan**
- 6. Finance: Chairperson: Mr. Sullivan, Mrs. Verney**
- 7. New Business:**

VII Minute Approval

RESOLVED, that the Board of Education accepts the minutes from the January 20, 2021 meeting

Motion: Second:

Roll Call: Mr. Sullivan Mrs. Schulz-Nick Mr. Yost Mrs. Verney Mr. Shaffer

VIII Correspondence:

IX Audience Participation:

During the course of the Board meeting the Farmingdale School District Board of Education offers members of the public an opportunity to address issues regarding the operation of the Farmingdale School District. The Board reminds those individuals who take this opportunity to identify themselves by name and address and to limit their comments to items listed on the agenda and/or items directly related to the operation of the School district. **Questions raised by members of the public may or may not be responded to by the Board.** All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. **Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board.** Students and employees have specific legal rights afforded to them by the laws of New Jersey. There will be a thirty-minute limit for public participation.

Motion to open the meeting to the public:

Motion: Second:

Roll Call: Mr. Sullivan Mrs. Schulz-Nick Mr. Yost Mrs. Verney Mr. Shaffer

Motion to close the meeting to the public:

Motion: Second:

Roll Call: Mr. Sullivan Mrs. Schulz-Nick Mr. Yost Mrs. Verney Mr. Shaffer

X Board Action:

Motion: Second:

RESOLVED that the Board of Education accept resolutions 2-17-21-01 - 2-17-21-12

2-17-21-1 **RESOLVED**, that the Board of Education upon the recommendation of the Superintendent approves the bill list for February 17, 2021 in the amount of **\$138,646.22**

2-17-21-2 **RESOLVED**, that the Board of Education upon the recommendation of the Superintendent approves the HIB/Discipline Report for the month of February 2021 (see attached).

2-17-21-3 **RESOLVED**, that the Board of Education upon the recommendation of the Superintendent approves the Second Reading and Adoption of the following Policies:

P 1648.02 Remote Learning Options for Families

P 1648.03 Restart and Recovery Plan - Full-Time Remote Instruction

2-17-21-4 **RESOLVED**, that the Board of Education upon the recommendation of the Superintendent approves an unpaid leave of absence for David Shafer from February 1, 2021 through April 31, 2021.

2-17-21-5 **RESOLVED**, that the Board of Education upon the recommendation of the Superintendent approves the SEMI Waiver for the 2021-22 School Year. Farmingdale only has 12 eligible students.

2-17-21-6 **RESOLVED**, that the Board of Education upon the recommendation of the Superintendent approves a contract with Holman Frenia Alison to reconcile accounts and complete the Treasurer's Report for the months of July 2021 through December 2021 at a cost of \$3,500.

2-17-21-6 **RESOLVED**, that the Board of Education upon the recommendation of the Superintendent approves George Lang as the Treasurer of School Monies at a rate of \$2,500 annually, prorated at \$1,250 for the months of January 2021 through June 2021.

2-17-21-7 **RESOLVED**, that the Board of Education upon the recommendation of the Superintendent approves a tuition agreement for student ID #6561324210 with the Sayreville School District at a rate of \$11,100.00 per year, prorated.

2-17-21-8 **RESOLVED**, that the Board of Education upon the recommendation of the Superintendent approves Darlene Prott, a student at Rutgers University and the College of Saint Elizabeth, to complete Practicum coursework in the 3rd grade classroom during the spring 2021 semester supporting completion of the course "Direct Instruction in Social-Emotional Learning and Character Development."

2-17-21-9 **RESOLVED**, that the Board of Education upon the recommendation of the Superintendent approves the Budget Calendar for the 2021-22 School Year (see attached).

2-17-21-10 **RESOLVED**, that the Board of Education upon the recommendation of the Superintendent approves the following professional development:

- Pamela Connell Title: Safety-Care Trainer Recertification Location: Howell, NJ Mileage: \$0 Date: 2/26/21 Registration Fee: \$475

- Kristeena Conklin Title: NJSLA Training Location: Online Mileage: \$0 Date: 2/23/21 Registration Fee: \$0
- Amanda Vitale Title: NJSLA Training Location: Online Mileage: \$0 Date: 2/23/21 Registration Fee: \$0

2-17-21-11 **RESOLVED**, that the Board of Education upon the recommendation of the Superintendent approves the following substitute (guest) teachers for the 2020-21 school year pending criminal background check and employment check history:

Nicole Goldberg

2-17-21-12 **RESOLVED**, that the Board of Education upon the recommendation of the Superintendent approves Gail Bonus as a Part-Time Secretary at an hourly rate of \$17.42.

Roll Call: Mr. Sullivan Mrs. Schulz-Nick Mr. Yost Mrs. Verney Mr. Shaffer

XI Motion for Closed Session at ___pm: Whereas, the Board of Education must discuss subjects concerning: ***Litigation Matters having to do with Negotiations and attorney client privileges, Personnel,***

Homeless, Privileged correspondence and, Whereas, the aforesaid subject is not an appropriate subject to be discussed in a public meeting; and, Whereas, the aforesaid subject to be discussed is within the exemptions which are permitted to be discussed and acted upon in private session pursuant to P.L.1975, Chapter 231, it is therefore, **RESOLVED**, that the aforesaid subject shall be discussed in private recess by this Board and administrative staff, and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for non-disclosure no longer exist. There may be action taken at the close of this session.

Motion to adjourn Closed Session at _____pm.

Motion: Second:

Roll Call: Mr. Sullivan Mrs. Schulz-Nick Mr. Yost Mrs. Verney Mr. Shaffer

**XI Motion for Adjournment: Second:
Time:**

Roll Call: Mr. Sullivan Mrs. Schulz-Nick Mr. Yost Mrs. Verney Mr. Shaffer