Farmingdale School
Emergency Virtual or Remote Instruction Program
2026-27

School districts need to have a plan to provide instruction remotely/virtually in case of an emergency closure, and it must be updated annually.

The Farmingdale Public School Emergency Virtual or Remote Instruction Program will be governed by N.J.A.C. 6A:16-10.1. It will include on-line instruction and other means to meet the needs of its students. The planned services include equitable access to instruction for all students, the provision of appropriate special education services and related services for eligible students as well as the provision of school nutrition services for eligible students.

Demographic Data

1. Total Student population: 163
2. Classified students: 37
3. Students eligible for Free/Reduced lunch: 33
4. ELL Students: 2

Essential Staff

Essential Staff will be present in the buildings when needed. Most daily operations are able to be completed remotely, but when they are not, such as payroll, checking the boiler, etc., staff are in the district. Below is a list of essential staff who will be in the district when needed.

1. Custodian for buildings and grounds and building operations.
2. Superintendent
3. Business Administrator and Confidential Secretaries for operational procedures.
4. Certificated Staff, (e.g,. Teachers, Guidance Counselors, Nurses, Child Study Team), Supervisors, Instructional Assistants, and Lunch Assistants will be identified when needed as essential based on specific district needs.
5. The district will provide a list of identified essential employees to the county office at the transition to remote or virtual instruction.

Staff Attendance

1. Staff will continue to follow procedures to report absences to the main office.
2. Staff will be expected to work their contractual hours, be reachable and able to communicate with district staff and the community, if need be.

Student Attendance

1. Student Attendance will be monitored and recorded.
2. If students do not participate, parents will be contacted by teachers, counselor, nurse, and building administration.

3. Lack of participation may result in a student receiving an Incomplete or being required to attend a summer program.
4. In the event our summer programs do not offer classes which meet the needs for credit recovery for our middle school students, the district will offer guidance to families to inform them of other programs which are available outside the district (e.g., credit recovery classes/programs offered through the Freehold Regional High School District and MOESC).

Technology Access

1. A student/parent survey will be used to ensure at-home access to technology.
2. Families without Wi-Fi will be provided with hotspots.
3. Chromebooks will be provided for families that do not have technology in grades 2-8. iPads will be provided to students in grades Pre-K-1.

Equitable Access

1. Staff will be provided with access to technology to be able to continue to maintain operations. Secretaries will also have access to the building if necessary.
2. ELL, Special Education staff, and Academic Intervention staff will ensure that students identified will receive appropriate instruction based on their specific needs.

Nutritional Plan for Free and Reduced Lunch Students

1. Our lunch provider will provide box lunches for all Free and Reduced lunch students.
2. Lunch pick-up will be scheduled at the school.

Building Maintenance

1. The school building will be sterilized as per NJDOE guidelines.
2. Building access will be based on NJDOE guidelines.
3. The building will have at least one member of the custodial staff daily to maintain the building.

Plan for Related Services

1. Speech, OT, counseling, and PT services will be delivered through video conferencing.

2. Sessions will be scheduled for virtual instruction individually and in small groups. Service providers will be available to parents as a resource and to disseminate information as well as share links and resources appropriate to their field.
3. Our counselor will have a Google Classroom to support students and a website to support families. Our counselor will also meet with students via video conferencing.

Broad Overview of Student Daily Schedule/Instructional Plan

1. Students will be assessed on content area standards on their report cards for all subject areas.
2. All students in grades K-8 will receive at least 4 hours of daily instruction, as well as 20 minutes of recess time for grades K-5.
3. Students will follow their current schedule, if applicable.
4. Staff members will use Google Classroom and will provide instruction through video conferencing, to the extent possible and developmentally appropriate. When necessary, asynchronous assignments may be posted.
5. Specific grade level instructional requirements, including length of lessons, lesson templates, and sample activities, will be shared with staff members.
6. During virtual/remote learning, students will continue to be assessed using formative and summative assessments utilized as a part of daily instruction throughout the year to measure student progress. This includes, but is not limited to, quizzes, tests, performance assessments, writing tasks, exit cards, etc. To the extent possible, the district assessment calendar will be followed, including the administration of benchmark assessments.
7. Administration of state testing will follow guidelines from the State.
8. Students who receive services or specialized programming, including enrichment, special education, and related services, will continue to receive such services/programmatic needs with their teachers via video conferencing and/or asynchronous assignments.
9. Specific grade level instructional requirements, including length of lessons, lesson templates, and sample activities, will be shared with staff members by building administration and supervisors.

English Language Learners

1. Instruction
    a. Instruction will be provided via video conferencing.
    b. Differentiated instruction will be based on feedback from previous lessons.
    c. Collaboration with Core Subject Teachers will occur to provide accommodations.
    d. A virtual summer program will be offered for identified students.

2. Family Communication
    a. Use of Google Translate and/or BOE approved translators
    b. The families of students who do not turn in work will be called by teachers and administrators to ensure they are receiving the work and checking in to determine the support they need.
3. Technology
    a. District-provided Chromebooks and iPads, if needed.
    b. Using online programs such as IXL, iReady, Raz Kids, etc.
4. ACCESS testing will follow NJDOE guidelines
5. The staff is provided Professional Development related to culturally responsive teaching and learning, social-emotional learning, and trauma-informed teaching for students affected by forced migration from their home country.

Students with Disabilities

1. Teachers will utilize Google Classroom, video conferencing, recorded read alouds, and web-based programs such as Raz Kids, iReady, and IXL, to implement Individualized Education Plans (IEPs). Instruction will be delivered through small group and individual virtual lessons.
2. The methods used to document IEP implementation and tracking of services is recorded on an individual basis by the provider using a tracking sheet as well as through monitored goals and objectives. Student progress will continue to be assessed regularly by the special education teacher during direct instruction and review of student work. Student concerns will also be addressed during monthly school meetings between CST, related services, school administration, and special education administration. Special education teachers implement accommodations and modifications as they relate to virtual learning, and are reviewed by the case manager.
3. Case managers will be in contact with special education teachers to ensure students are participating in virtual learning. Case managers collaborate with teachers and administration with regards to IEP implementation, student progress, and mental health concerns. Case managers will contact students and parents through video conferencing, phone calls, and emails to address student and parent concerns.
4. The district will conduct virtual IEP and I&RS meetings and evaluations that can be done virtually. The district will maintain a document identifying students and the specific evaluations that need to be conducted in person.

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Plan for Related Services/Social and Emotional Support for Students and Staff

1. Speech, OT, counseling and PT services will be delivered through video conferencing. Sessions will be scheduled for virtual instruction individually and in small groups. Service providers will be available to parents as a resource and to disseminate information as well as share links and resources appropriate to their field.
2. Guidance Counselors/Social and Emotional Interventionists will have Google Classrooms to support students and websites to support families. They will also meet with students via video conferencing and be available to parents/guardians as a resource. SEL and behavioral intervention supports will be implemented remotely, as is possible.
3. Restorative Practices training for staff and implementation will occur remotely.
4. Staff members will have access to wellness activities throughout the school year.
5. Staff members will be supported by the school counselor, nurse, and principal.

Extra-Curricular Programs, Beyond the School Day Accelerated Learning Opportunities, and Title I Extended Learning Programs

1. Title I Extended Learning Programs will occur virtually.
2. Extracurricular activities that can occur remotely will occur. Consultation will occur between the building administrator and the advisor of the club/activity.

Summer Programming

1. If needed, ESY may be virtual, composed of small groups of students meeting with staff through video conferencing
    a. PreK
        i. Content and activities will be planned, including linking content through themes.
        ii. Parent contact through email, video conference, or phone at least weekly.
    b. Kindergarten - 8th grade Reading and Math
        i. Content and assessments will be planned. Maintenance of skills and scheduled live small group or individual instructional conferences (indicate student initials in lesson plans). Lessons can include Raz Kids, Learning A-Z, iReady, and/or IXL.
    c. Related Services (Speech, OT, PT)

i. Related service providers will use telepractice to provide services as per individual student's IEPs and will be maintaining goals in the IEPs.
ii. The length and frequency of each teleconference will vary based upon a student's ability and need, with individualized therapeutic activities and supports used as a component of each session as well.

Childcare and Community Programming

When available and if presented to the district, the district will share a list of community organizations offering childcare and community programming during the closure via its website and through ONE CALL NOW Messenger emails.

Continuity of Learning

For our Preschool, Kindergarten and Grade 1 students, learning activities will be provided through teacher websites, home learning activity kits, live video conferencing sessions with students, and the Remind app. Students will receive four hours of instruction per day. Teachers have already begun to prepare students to access online learning platforms.

Students in grades 2-8 will be expected to log onto Google Classroom each day to access assignments and announcements posted by their teachers. Instruction will primarily occur through live video conferencing student sessions and asynchronous learning activities, when appropriate. If a situation arises which prevents students from completing assignments, those students will be able to turn in assignments upon the return to school.

Staff have access to the following online resources to utilize for instruction: OnCourse, Newsela, IXL, iReady, Mystery Science, Generation Genius, Reading Eggs, Math Seeds, Learning A-Z, and Raz Plus.

An outline of expectations follows:

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Grade Bands	Instructional Resource	Comments
Pre-K	Family Kit provided to each family. Pre-K also provides live video conferencing sessions.	Preschool staff will work together to gather hard copy resources and provide Family Kits ASAP. Preschool staff will post copies of these resources on their teacher pages on the district website.
Pre-K Special Education	Assignments based on goals and objectives stated in Individual Education Plan (IEP).	
K-1	Reading, Writing, Math, Science, Social Studies - Daily Health, STEAM, Art, Music, Spanish - follow usual instructional schedule	Assignments provided via school website/Remind app, live student video conferencing sessions and prepared packets for students without internet/digital access while the district is securing hot spots.
2-5	Reading, Writing, Math, Science, Social Studies - Daily Health, STEAM, Art, Music, Spanish - follow usual instructional schedule	Assignments provided via Google Classroom, district and school websites, and prepared packets for students without internet/digital access. Live student video conferencing sessions for as much instruction as appropriate. Teachers and students also use Flipgrid, Screencastify, iReady and additional online learning tools.
6-8	Reading, Writing, Math, Science, Social Studies - Daily Health, STEAM, Art, Music, Spanish -follow usual instructional schedule	Assignments provided via Google Classroom, district and school websites. Live student video conferencing sessions for as much instruction as appropriate. Teachers and students also use Flipgrid, Screencastify, iReady and additional online learning tools.
Special Education Students	Language Arts, Math, Science, Social Studies - Daily Health, STEAM, Art, Music, Spanish - follow usual instructional schedule Modifications/Accommodations provided in accordance with IEPs	Assignments provided via Google Classroom, district and school websites, and prepared packets for students without internet/digital access. Live student video conferencing sessions where appropriate. Teachers and students also use Flipgrid, Screencastify, iReady and additional online learning tools.